

Travel Reimbursement Example 1:

A person in your department traveled to Denver, Colorado to attend a Board of Governor’s Meeting. They left on March 3rd, and returned on March 3rd. They need to be reimbursed for roundtrip mileage to Denver. It is a 222 miles roundtrip.

Since this is instate travel with no travel advance, you do not fill out the TA, but go directly to the TR. So click on “Travel Reimbursement.”

The description field auto populates so leave this blank. The explanation field needs to be completed with the trip justification. In this example “Mileage for trip to attend the Board of Governor’s Meeting in Denver.” Then click the magnifying glass next to Traveler Lookup to find the Traveler. When you find them click “return value” and their information will auto-populate.

Travel Reimbursement ?

Doc Nbr: 8322971

Status: INITIATED

Initiator: epillsbu@colostate.edu

Created: 03:57 PM 03/03/2016

TEM Doc #: Not Available

TR Status: In Process

expand all

collapse all

* required field

Document Overview

hide

Document Overview

* Description: (Description will be filled upon submit)

Explanation: Mileage for trip to attend the board of Governor's Meeting in Denver

Organization Document Number:

Financial Document Detail

* Bank Code 02 GENERAL DISBURSEMENTS

Total Amount:

Trip Overview

hide

Traveler Section

Traveler Lookup:

* Traveler Type Code:

First Name:

Last Name:

Address Lookup:

Street Address Line1:

Street Address Line2:

City Name:

State Code:

Country Code:

Zip Code:

Email Address:

Phone Number:

Liability Insurance:

When you find them click “return value” and their information will auto-populate.

TEM Profile Lookup ?

* required field

KIM Principal Name:

First Name:

Last Name: SPIECKER

Traveler Type Code:

Primary Department Code:

Chart Code:

Account Number:

Active: ☒ Yes ☐ No ☐ Both

search

clear

cancel

One item retrieved.

Return Value	Profile Id	KIM Principal Name	AR Customer Id	First Name	Last Name	Street Address Line1	City Name	State	Zip Code	International Postal Code	Country	Email	Phone Number	Active
return value	10175	karl.spiecker@colostate-pueblo.edu		KARL	SPIECKER	2200 BONFORTE BLVD	PUEBLO	CO	81001		US	KARL.SPIECKER@CSUPUEBLO.EDU	719-549-2314	Yes

Export options: CSV | spreadsheet | XML

The Traveler Section is now populated with the traveler's information from their TEM Profile.

Trip Overview		hide
Traveler Section		
Traveler Lookup:		
* Traveler Type Code:	Employee	
Principal Id:	2001915	Principal Name: karl.spiecker@colostate-pueblo.edu
First Name:	KARL	Last Name: SPIECKER
Address Lookup:		
Street Address Line1:	2200 BONFORTE BLVD	Street Address Line2:
City Name:	PUEBLO	State Code: CO
Country Code:	United States	Zip Code: 81001
Email Address:	KARL.SPIECKER@CSUPUEBLO.EDU	Phone Number: 719-549-2314
Liability Insurance:	<input type="checkbox"/>	

In the Trip Information section select "In-State" for Trip Type code, and select 3/3/16 as the Trip Begin and End dates. For Primary Destination click the Magnifying glass.

Trip Information Section	
* Trip Type Code:	In-State
* Trip Begin:	03/03/2016 04:02 PM
	* Trip End: 03/03/2016 04:02 PM
* Primary Destination:	
	destination not found Per Diem Links
Primary Destination Country/State:	Primary Destination County:
* Business Purpose:	<div><div></div></div>
Final Reimbursement:	<input type="checkbox"/>

By clicking the magnifying glass it takes you to the Primary Destination Lookup. Region must be selected. Choose "Colorado" and in Primary Destination enter "*Denver*" and click search. Click "return value" next to the one we want to use and it will auto-populate are information.

Primary Destination Lookup	
* required field	

* Region:	COLORADO
County:	
Primary Destination:	*denver*
Active:	<input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Both
<input type="button" value="search"/> <input type="button" value="clear"/> <input type="button" value="cancel"/>	

2 items retrieved, displaying all items.

Return Value	Region	County	Primary Destination	Active
return value	CO	DENVER COUNTY	DENVER	Yes
return value	CO	DENVER COUNTY	DENVER COUNTY	Yes

Export options: [CSV](#) | [spreadsheet](#) | [XML](#)

For business purpose put location and trip return date. This will populate on the check stub, so only enter location and trip end date, and select Final Reimbursement.

Trip Information Section	
* Trip Type Code:	In-State
* Trip Begin:	03/03/2016 04:02 PM
* Trip End:	03/03/2016 04:02 PM
* Primary Destination:	DENVER destination not found Per Diem Links
Primary Destination Country/State:	COLORADO
Primary Destination County:	DENVER COUNTY
* Business Purpose:	Denver 3/3
Final Reimbursement:	<input checked="" type="checkbox"/>

Since we are only claiming mileage we will fill this out in the Actual Expenses tab. You will select Mileage and then click add. Then you are able to input more information including the miles, make sure to click add.

Actual Expenses											
* All fields required if section is used											
* Expense Date	* Expense Type Code	Company Name	* Expense Amount	Currency Rate	Non-Reimbursable	Taxable	Receipt Required	Missing Receipt	\$US	Actions	
add: 03/03/2016			0.00	1	<input type="checkbox"/>	No		N/A	0.00	add	
Notes:											
<div> <div>1</div> <div> <div>03/03/2016</div> <div>Mileage - Privately Owned Vehicle</div> <div></div> <div>108.78</div> <div>1</div> <div>No</div> <div>No</div> <div>No</div> <div>N/A</div> <div>108.78</div> <div>delete</div> </div> </div>											
Notes: Roundtrip Pueblo-Denver											
Actual Expenses Details - Mileage - Privately Owned Vehicle - 1											
* Expense Date	* Expense Type Code	Miles	* Expense Amount	\$US	Non-Reimbursable	Taxable	Missing Receipt	Actions			
add: 03/03/2016	Mileage - Privately Owned Vehicle	0	0.49	0.00	0.00	<input type="checkbox"/>	No	N/A	add		
Notes:											
1 03/03/2016	Mileage - Privately Owned Vehicle	222	0.49	108.78	108.78	<input type="checkbox"/>	No	N/A	delete		
Notes:											
Imported Expenses											
* All fields required if section is used											
Look Up/Add Multiple Imported Expense Lines											
Reconciled Expenses											
Status	Document Number	Card Type	Expense Date	Name	Travel Company	Amount					
Travel Expense Total											
Travel Expense Total											
<div> <div>Total Expenses:</div> <div>108.78</div> </div>											
<div> <div>Less Manual Per Diem Adjustment:</div> <div></div> </div>											
<div> <div>Less Non-Reimbursable:</div> <div>0.00</div> </div>											
<div> <div>Eligible for Reimbursement:</div> <div>108.78</div> </div>											
<div> <div>Apply Expense Limit:</div> <div>N/A</div> </div>											
<div> <div>Less CTS Charges:</div> <div>0.00</div> </div>											
<div> <div>Amount due Corporate Credit Card:</div> <div>0.00</div> </div>											
<div> <div>Total Reimbursable:</div> <div>108.78</div> </div>											
<div> <div>Less Advances from this Trip:</div> <div>0.00</div> </div>											
<div> <div>Reimbursement from this Trip:</div> <div>108.78</div> </div>											
<div> <div>Encumbrance Amount:</div> <div>0.00</div> </div>											
<div> <div>recalculate</div> </div>											

The Traveler Certification can only be checked by the traveler. After it is submitted it will route to the traveler to check and approve the document.

Traveler Certification

▼ hide

Statement

I certify the statements herein are true and just in all respects; that payment of the amounts claimed has not and will not be reimbursed to me from any other sources; that travel performed for which reimbursement is claimed was performed by me on State business and that no claims are included for expense of a personal or political nature or for any other expense not authorized by the State of Colorado Fiscal Rules; and that I actually incurred or paid the operating expenses of the motor vehicles for which reimbursement is claimed.

* Employee Certification: No

The next section you want to fill out is the Assign Accounts. Click Add next to your line in “Assign Accounts”. Then click the “Assign Accounts” button. NEVER fill out the accounting lines section, only do the assign accounts section.

Assign Accounts

▼ hide

Accounting Lines ?

hide detail

Assign Accounts

	* Chart	* Account Number	Sub-Account	Project	Org Ref Id	* Percent	* Amount	Actions
add:	CO ▼					0	0.00	add
1	PB ▼ CSU Pueblo	1310423 VP FINANCE AND ADMINISTRATION				100	108.78	delete bal inquiry

Assign Accounts

Accounting Lines

▼ hide

Accounting Lines ?

hide detail

Source

	* Chart	* Account Number	Sub-Account	* Object	Sub-Object	Project	Org Ref Id	* Expense Source	* Amount	Actions
add:	PB ▼ CSU Pueblo	1310423 VP FINANCE AND ADMINISTRATION		6007 In State Employee Travel Mileage 2WD				OUT OF POCKET ▼	108.78	
	Line Description									add

After clicking “assign accounts” it populates the accounting lines shown below, and assign accounts will now say “All amounts have been assigned accounts.” DO NOT EDIT THIS SECTION. If you add or delete more expenses after assigning accounts, to restart the process simply click the “restart accounting lines” button.

Assign Accounts

▼ hide

All amounts have been assigned accounts.

Accounting Lines

▼ hide

Restart Accounting Lines

Accounting Lines ?

hide detail

Source

	* Chart	* Account Number	Sub-Account	* Object	Sub-Object	Project	Org Ref Id	* Expense Source	* Amount	Actions
add:	PB ▼ CSU Pueblo	1310423 VP FINANCE AND ADMINISTRATION		6007 In State Employee Travel Mileage 2WD				OUT OF POCKET ▼	0.00	
	Line Description									add
1	PB ▼ CSU Pueblo	1310423 VP FINANCE AND ADMINISTRATION		6007 In State Employee Travel Mileage 2WD				OUT OF POCKET ▼	108.78	delete bal inquiry

Total: 108.78

In the Payment Information select “ACH/Check.”

Payment Information ▼ hide			
Check Amount: 108.78		Due Date: 03/04/2016	
Payment Type: Is this a foreign payee: No		Other Considerations: <input type="checkbox"/> Check Enclosure <input type="checkbox"/> W-9/W-8BEN Completed	
* Payment Method: P - Check/ACH		Documentation Location Code: AP - Accounts Payable	
Check Stub Text: T-15992 Denver 3/3 2016-03-03 16:02:00.0			
▶ show Special Handling ▶ show Wire Transfer ▶ show Foreign Draft			

The Pueblo Travel Group must be ad hoc for review, and the Department Approver (ORG-P300). Under the Ad Hoc Group Requests click the magnifying glass next to Name.

Ad Hoc Recipients ▼ hide			
Ad Hoc Recipients			
Person Requests:			
* Action Requested	* Person	Actions	
APPROVE		add	
Ad Hoc Group Requests:			
* Action Requested	* Namespace Code	* Name	Actions
APPROVE			add

That will take you to the Group Look up. In the Group Name type “ORG-P300” and click search. Click return value to populate it in the document, and click add. You will repeat this step for the Pueblo Travel group as well.

Group Lookup ?					
* required field					
Group Id: <input type="text"/> ? Group Namespace: <input type="text"/> ? Group Name: ORG-P300 ? Group Description: <input type="text"/> ? Type: <input type="text"/> ? Active?: <input checked="" type="radio"/> Yes <input type="radio"/> No <input type="radio"/> Both ? Principal Name: <input type="text"/> ? search clear cancel					
One item retrieved.					
Return Value	Group Type Name	Group Namespace	Group Name	Group Description	
return value	Default	KR-WKFLW	ORG-P300	ORG-P300	
Export options: CSV spreadsheet XML					

Ad Hoc Recipients ▼ hide			
Ad Hoc Recipients			
Person Requests:			
* Action Requested	* Person	Actions	
APPROVE		add	
Ad Hoc Group Requests:			
* Action Requested	* Namespace Code	* Name	Actions
APPROVE	KR-WKFLW	ORG-P300	add

Below is what your group ad hoc should look like with both added. Now the document is done and you can click submit.

Ad Hoc Recipients

▼ hide

Ad Hoc Recipients

Person Requests:

* Action Requested	* Person	Actions
APPROVE ▼	<input type="text"/>	add

Ad Hoc Group Requests:

* Action Requested	* Namespace Code	* Name	Actions
APPROVE ▼	<input type="text"/>	<input type="text"/>	add
APPROVE ▼	KR-WKFLW	ORG-P300	delete
APPROVE ▼	KR-WKFLW	Pueblo Travel	delete

Route Log

► show

calculate

submit

save

reload

close

cancel

copy

Travel Reimbursement Example #2

A person in your department attended a conference in Steamboat Springs, CO from February 10th – February 12th, and needs to be reimbursed \$120.00/night for hotel, 266 miles each way (or 532 miles roundtrip) , \$10 for parking and per diem. However, dinner on the first night was included. There is a blanket authorization in place, so only a TR needs to be completed because it is in-state travel.

The description field auto populates so leave this blank. The explanation field needs to be completed with the trip justification. In the explanation put “Travel expenses for trip to Steamboat Springs, Colorado 2/10-2/12 for the annual Accounting conference.” This information helps Pueblo Travel know why the person is traveling.

Document Overview

▼ hide

Document Overview

* Description: (Description will be filled upon submit)

Organization Document Number:

Explanation: Travel expenses for trip to Steamboat Springs, Colorado 10/10-10/12 for the annual accounting conference.

Financial Document Detail

* Bank Code 02

GENERAL DISBURSEMENTS

In the trip overview section click the magnifying glass next to the Traveler's Lookup.

Trip Overview

▼ hide

Traveler Section

Traveler Lookup:

▼

* Traveler Type Code:

This will take you to the TEM Profile lookup screen. Search for your traveler, and click “return value” next to their name.

TEM Profile Lookup ?

* required field

KIM Principal Name:

First Name:

Last Name: SPIECKER

Traveler Type Code:

Primary Department Code:

Chart Code:

Account Number:

Active: ☒ Yes ☐ No ☐ Both

search

clear

cancel

One item retrieved.

Return Value	Profile Id	KIM Principal Name	AR Customer Id	First Name	Last Name	Street Address Line1	City Name	State	Zip Code	International Postal Code	Country	Email	Phone Number	Active
return value	10175	karl.spiecker@colostate-pueblo.edu		KARL	SPIECKER	2200 BONFORTE BLVD	PUEBLO	CO	81001		US	KARL.SPIECKER@CSUPUEBLO.EDU	719-549-2314	Yes

Export options: [CSV](#) | [spreadsheet](#) | [XML](#)

That will populate the traveler information.

Trip Overview		▼ hide
Traveler Section		
Traveler Lookup:		
* Traveler Type Code:	Employee	
Principal Id:	2001915	Principal Name: karl.spiecker@colostate-pueblo.edu
First Name:	KARL	Last Name: SPIECKER
Address Lookup:		
Street Address Line1:	2200 BONFORTE BLVD	Street Address Line2:
City Name:	PUEBLO	State Code: CO
Country Code:	United States	Zip Code: 81001
Email Address:	KARL.SPIECKER@CSUPUEBLO.EDU	Phone Number: 719-549-2314
Liability Insurance:	<input type="checkbox"/>	

In the Trip Information Section select “In-State”, the trip begin and trip end dates, and click the magnifying glass next to primary destination to select Steamboat Spring. In the business purpose section put trip location and return date.

Trip Information Section	
* Trip Type Code:	In-State ▼
* Trip Begin:	02/10/2016 04:35 PM
* Trip End:	02/12/2016 04:35 PM
* Primary Destination:	destination not found Per Diem Links
Primary Destination Country/State:	
* Business Purpose:	<div style="border: 1px solid gray; height: 40px; width: 100%;"></div>
Final Reimbursement:	<input type="checkbox"/>

See below for completed Trip Information Section.

Trip Information Section	
* Trip Type Code:	In-State ▼
* Trip Begin:	02/10/2016 04:35 PM
* Trip End:	02/12/2016 04:35 PM
* Primary Destination:	STEAMBOAT SPRINGS
	destination not found Per Diem Links
Primary Destination Country/State:	COLORADO
Primary Destination County:	ROUTT COUNTY
* Business Purpose:	Steamboat Springs 2/12
Final Reimbursement:	<input checked="" type="checkbox"/>

To calculate per diem, click on “create per diem table”.

Per Diem Expenses	▼ hide
Per Diem Expenses	
<div style="border: 2px solid red; padding: 5px; display: inline-block;">Create Per Diem Table</div>	

When the per diem table creates, input the \$120 each night for hotel, 160 miles on the first and last day, and delete dinner on the first night. Any time edits are made to the per diem table, by clicking "Update Per Diem Table" it will update the Grand Totals at the bottom.

Per Diem Expenses ▼ hide

Per Diem Expenses

Trip Detail: 02/10/2016

Country State	County	* Primary Destination	Personal	Breakfast	Lunch	Dinner	Incidentals	Meals and Incidentals	Lodging	Miles	Mileage Rate	Mileage Total	Daily Total
COLORADO	ROUTT COUNTY	STEAMBOAT SPRINGS	<input type="checkbox"/>	12.75	13.50		3.75	30.00	120.00	266	MP - 0.49	130.34	280.34
		destination not found											

[Copy Down](#)

Trip Detail: 02/11/2016

Country State	County	* Primary Destination	Personal	Breakfast	Lunch	Dinner	Incidentals	Meals and Incidentals	Lodging	Miles	Mileage Rate	Mileage Total	Daily Total
COLORADO	ROUTT COUNTY	STEAMBOAT SPRINGS	<input type="checkbox"/>	17.00	18.00	34.00	5.00	74.00	120.00	0	MP - 0.49	0.00	194.00
		destination not found											

[Copy Down](#)

Trip Detail: 02/12/2016

Country State	County	* Primary Destination	Personal	Breakfast	Lunch	Dinner	Incidentals	Meals and Incidentals	Lodging	Miles	Mileage Rate	Mileage Total	Daily Total
COLORADO	ROUTT COUNTY	STEAMBOAT SPRINGS	<input type="checkbox"/>	12.75	13.50	25.50	3.75	55.50	0.00	266	MP - 0.49	130.34	185.84
		destination not found											

Grand Totals

Grand Totals:	Meals & Incidentals: 159.50	Lodging: 240.00	Miles: 532	Mileage Total: 260.68	Daily Total: 660.18
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[Update Per Diem Table](#) [Remove Per Diem Table](#)

Now we will need to enter \$10 for parking the expense section, and click add.

Actual Expenses ▼ hide

Actual Expenses

* All fields required if section is used

* Expense Date	* Expense Type Code	Company Name	* Expense Amount	Currency Rate	Non-Reimbursable	Taxable	Receipt Required	Missing Receipt	\$US	Actions
add: 02/10/16	PK - Parking		10.00	1	<input type="checkbox"/>	No		N/A	0.00	add
Notes:	Parking at conference									

If the actual expenses section doesn't show it is not required to complete. In this example it doesn't open so it does not need to be completed.

Actual Expenses ▼ hide

Actual Expenses

* All fields required if section is used

* Expense Date	* Expense Type Code	Company Name	* Expense Amount	Currency Rate	Non-Reimbursable	Taxable	Receipt Required	Missing Receipt	\$US	Actions
add:			0.00	1	<input type="checkbox"/>	No		N/A	0.00	add
Notes:										
1 02/10/2016	Parking		10.00	1	<input type="checkbox"/>	No	No	N/A	10.00	delete
Notes:	Parking at conference									

[show](#) Actual Expenses Details - Parking - 1

The Travel Expense Section gives you a summary of expenses and reimbursable expenses.

Travel Expense Total hide

Travel Expense Total

Total Expenses:		670.18
Less Manual Per Diem Adjustment: -		
Less Non-Reimbursable: -		0.00
Eligible for Reimbursement:		670.18
Encumbrance Amount: 0.00	Apply Expense Limit:	N/A
Less CTS Charges: -		0.00
Amount due Corporate Credit Card: -		0.00
Total Reimbursable:		670.18
Less Advances from this Trip: -		0.00
Reimbursement from this Trip:		670.18

recalculate

The Travel Certification section is checked and approved by the traveler after the document is submitted, unless it is an AR Customer, then the arranger would check the box.

Traveler Certification hide

Statement

I certify the statements herein are true and just in all respects; that payment of the amounts claimed has not and will not be reimbursed to me from any other sources; that travel performed for which reimbursement is claimed was performed by me on State business and that no claims are included for expense of a personal or political nature or for any other expense not authorized by the State of Colorado Fiscal Rules; and that I actually incurred or paid the operating expenses of the motor vehicles for which reimbursement is claimed.

* Employee Certification: No

In the Assign Accounts section ensure you have the correct account and click add. After you click add click "assign accounts". This populates the accounting lines section. NEVER fill out the accounting lines section, only do the assign accounts section.

Assign Accounts hide

Accounting Lines 2 hide detail

Assign Accounts

	* Chart	* Account Number	Sub-Account	Project	Org Ref Id	* Percent	* Amount	Actions
add:	CO					0	0.00	add
1	PB CSU Pueblo	1310423 VP FINANCE AND ADMINISTRATION				100	670.18	delete bal inquiry

Assign Accounts

Below is the accounting lines section completed by using assign accounts above. DO NOT EDIT THIS SECTION. If you add or delete more expenses after assigning accounts, to restart the process simply click the “restart accounting lines” button.

Assign Accounts hide

All amounts have been assigned accounts.

Accounting Lines hide

Restart Accounting Lines

Accounting Lines 2 hide detail

Source	* Chart	* Account Number	Sub-Account	* Object	Sub-Object	Project	Org Ref Id	* Expense Source	* Amount	Actions
add:	PB	1310423						OUT OF POCKET	0.00	
Line Description										
1	PB	1310423		6001				OUT OF POCKET	10.00	
Line Description										
2	PB	1310423		6005				OUT OF POCKET	398.50	
Line Description										
3	PB	1310423		6007				OUT OF POCKET	260.68	
Line Description										
									Total: 670.18	

For Payment Method click “Check/ACH”.

Payment Information hide

Payment Information

Check Amount:	670.18	Due Date:	03/04/2016
Payment Type:	Is this a foreign payee: No	Other Considerations:	<input type="checkbox"/> Check Enclosure <input type="checkbox"/> W-9/W-8BEN Completed
* Payment Method:	P - Check/ACH	Documentation Location Code:	AP - Accounts Payable
Check Stub Text:	(This will be generated at save.)		

Special Handling

Wire Transfer

Foreign Draft

Add scanned PDF receipts to the Notes and Attachments Section

Notes and Attachments (1) hide

Notes and Attachments

	Posted Timestamp	Author	* Note Text	Attached File	Attachment Type	Notification Recipient	Actions
add:							
1	03/03/2016 04:45 PM	Mercurio, Erin Pillsbury	Hotel and Parking Receipts	Receipts			

The Pueblo Travel Group must be ad hoc for review, and the Department Approver (ORG-P300). Under the Ad Hoc Group Requests click the magnifying glass next to Name.

Ad Hoc Recipients

Ad Hoc Recipients

Person Requests:

* Action Requested	* Person	Actions
APPROVE		add

Ad Hoc Group Requests:

* Action Requested	* Namespace Code	* Name	Actions
APPROVE			add

That will take you to the Group Look up. In the Group Name type “ORG-P300” and click search. Click return value to populate it in the document, and click add. You will repeat this step for the Pueblo Travel group as well.

Group Lookup

Group Id:

Group Namespace:

Group Name:

ORG-P300

Group Description:

Type:

Active?:

☒ Yes
 ☐ No
 ☐ Both

Principal Name:

search

clear

cancel

One item retrieved.

Return Value	Group Type Name	Group Namespace	Group Name	Group Description
return value	Default	KR-WKFLW	ORG-P300	ORG-P300

Export options:

CSV

spreadsheet

XML

Ad Hoc Recipients

Ad Hoc Recipients

Person Requests:

* Action Requested	* Person	Actions
APPROVE		add

Ad Hoc Group Requests:

* Action Requested	* Namespace Code	* Name	Actions
APPROVE	KR-WKFLW	ORG-P300	add

Below is what your group ad hoc should look like with both added. Now the document is done and you can click submit.

Ad Hoc Recipients

▼ hide

Ad Hoc Recipients

Person Requests:

* Action Requested	* Person	Actions
APPROVE ▼	<input type="text"/> 🔍	<input type="button" value="add"/>

Ad Hoc Group Requests:

* Action Requested	* Namespace Code	* Name	Actions
APPROVE ▼	<input type="text"/>	<input type="text"/> 🔍	<input type="button" value="add"/>
APPROVE ▼	KR-WKFLW	ORG-P300 🔍	<input type="button" value="delete"/>
APPROVE ▼	KR-WKFLW	Pueblo Travel 🔍	<input type="button" value="delete"/>

Route Log

▶ show

calculate

submit

save

reload

close

cancel

copy